



INFORMATION FOR ACCESS AND PERMANENCE AT GAI GIACOMO SRL & GAI SERVIZI D'IMPRESA SRL FACILITIES

In addition to the previous communications and in accordance with recent regulatory measures, we have introduced rules to maintain the safety of our colleagues, customers and suppliers at our facilities:

- **GAI GIACOMO SRL- via Rivoli 106 Villarbasse**
- **GAI SERVIZI D'IMPRESA SRL – via Rivoli 134 Villarbasse**

The rules, mentioned below, are common across sites. In some instances, there may be a need for a plant to take additional measures and these will be advised to you on arrival at entrance.

ACCESS TO THE PLANTS

- It is mandatory to measure your body temperature at home and not travel to the Company in case of fever (equal to or greater than 37.5° C) or other flu-like symptoms. We recommend you call your doctor for advice;
- Access to any site is forbidden if you have a positive test to Covid-19 or other health authority prescriptions (quarantine);
- At the entrance your body temperature will be measured. You will only be allowed to proceed to site if your temperature is below 37.5°C and you signed our health self-declaration.
- Before the entrance you must wear your personal protective equipment (PPE) in particular surgical masks and gloves. Wearing PPE is mandatory for your entire stay on Gai sites.
- The interpersonal safety distance of at least 1 meter apart must be maintained at all times.
- Couriers must not enter inside buildings. They are allowed to wait in specific designed areas in front of the offices or warehouses.

GENERAL RULES OF HYGIENE

- Washing your hands often with soap and water or with alcohol-based products that are available in different work environments. This is one of the first rules of conduct to be adopted.
- It is reiterated that the use of the mask is **MANDATORY** for all workers during the entire working day (from point of entry to exiting the factory). All used masks must be thrown away into the appropriate containers.

OPERATION INTO THE PLANTS:

- All measures to maintain social distancing must be implemented, the specific rules will be delivered to you at the entrance of each Gai plant.
- In every room you will find specific alerts with instructions to operate inside the room itself.

BREAK AREA AND CANTEEN

- Contractors and transporters are prohibited from entering the company canteen.
- Contractors are allowed to use vending machine, but not couriers who cannot enter inside the building.

TOILET

- Couriers can not use toilettes inside buildings. General contractors can use it.